



BIHAR STATE POLLUTION CONTROL BOARD

Parivesh Bhawan, Patliputra Industiral Area, Patna-800 010

EPABX.0612-2261250/2262265, Fax.0612-2261050

Website: <http://bspcb.bihar.gov.in>; E-mail: msbspcb-bih@gov.in


Tender Notice No. AA/1/01/2022/1972

Date: 10.08.2023

Notice Inviting Tender

1. Bihar State Pollution Control Board (BSPCB, invites tender from eligible and experienced bidders for **"Comprehensive management including routine maintenance Electrical, sanitation, security services, reception counter management, lift operation management and pantry service as per Terms of References (ToRs)/bid document"**. Manual Bids shall not be accepted.
2. Prospective bidders may visit websites: <https://www.eproc2.bihar.gov.in> or <http://bspcb.bihar.gov.in/tenders-notice.html> for details of terms and conditions of e-tender, eligibility of bidder, scope of work, bidding procedure, bidding document, etc.
3. Tender processing fee, bid document fee, earnest money deposit shall be submitted through e-Payment mode (i.e. NEFT/RTGS, Credit/Debit Card & Net Banking) only through <https://www.eproc2.bihar.gov.in>.
4. The schedule of bidding are hereunder:-

Date of Publishing of Tender	17.08.2023; 17:00 hrs
Pre Bid Meeting	21.08.2023; 15:00 hrs
Minutes of Pre-Bid Meeting to be uploaded	24.08.2023; 15:00 hrs
Bid Submission START Date	25.08.2023; 18:00 hrs
Bid Submission END Date	11.09.2023; 15:00 hrs
Technical Bid Opening Date	12.09.2023; 15:00 hrs


Member Secretary 10/8/23



Bihar State Pollution Control Board

Parivesh Bhawan, Plot No.- NS-B2, P.O- Sadakat Asharam,
Patliputra Industrial Area, Patna-800010

NOTICE INVITING TENDER

(Through e-Procurement mode only)

(<https://www.eproc2.bihar.gov.in>)



Tender Notice No: AA/1/01/2022/1972

Date: 10.08.2023

Bihar State Pollution Control Board (BSPCB, invites tender from eligible and experienced bidders for "Comprehensive management including routine maintenance, Electrical, sanitation, security services, reception counter management, lift operation management and pantry service as per Terms of References (ToRs)/bid document. Manual Bids shall not be accepted.

SL No.	Scope of work	Cost of tender document (In Rupees) (to be paid through e-payment mode (i.e. NEFT/RTGS/,Credit Card/Debit card)(in Rupees)	Tender processing Fee(Non Refundable) (inclusive of GST @18.00%) to be paid through e-payment mode (i.e. NEFT/RTGS/,Credit Card/Debit card)(in Rupees)	Earnest Money Deposit (In Rupees) e-Payment mode (i.e. NEFT/RTGS, Credit/Debit Card & Net Banking) only through https://www.eproc2.bihar.gov.in	Time of Completion
1	2	4	5	6	7
01.	"Comprehensive management including routine maintenance electrical, sanitation, security services, reception counter management, lift operation management and pantry services.	Rs. 10,000.00	Rs. 590.00	Rs. 150,000.00	02 Years (Extendable for another three years, one year at a time subject to satisfactory performance and mutual consent)

Tender Schedule/Programme:

Sl. No.	Activity	Date/Time/Duration
1.	Date of Publishing of Tender	17.08.2023; 17:00 hrs. (https://www.eproc2.bihar.gov.in)
2.	Pre Bid Meeting	21.08.2023; 15:00 hrs. at Bihar State Pollution Control Board, Parivesh Bhawan, Plot No.- NS-B2, P.O- Sadakat Asharam, Patliputra Industrial Area, Patna-800010, Bihar.
3.	Minutes of Pre-Bid Meeting to be uploaded	24.08.2023; 15:00 hrs.
4.	Bid Submission START Date	25.08.2023; 18:00 hrs.
5.	Bid Submission END Date	11.09.2023; 15:00 hrs.
6.	Technical Bid Opening Date	12.09.2023; 15:00 hrs. (https://www.eproc2.bihar.gov.in)
7.	Financial Bid Opening Date and Time	Date to be announced later by the competent authority.

- Detailed descriptions of the item and instructions for submitting bid offer can be downloaded from e-Procurement Portal (<https://www.eproc2.bihar.gov.in>).
- Bidders shall submit a non-refundable **Bid Document Fee** of Rs. 10,000/- (Ten Thousand only) through e-Payment mode (i.e. NEFT/RTGS, Credit/Debit Card & Net Banking) only through e-procurement portal (<https://www.eproc2.bihar.gov.in>).
- Bidders shall submit **Tender Processing Fee** (TPF) of Rs 590/- (Five Hundred and Ninety Only) to be paid through e-Payment mode (i.e. NEFT/RTGS, Credit/Debit Card & Net Banking) on e-Procurement Portal (<https://www.eproc2.bihar.gov.in>).
- Bidders shall submit "**Earnest Money Deposit**" (EMD) of Rs. 150,000/- (Rs. One Lakh Fifty Thousand Only) through e-Payment mode (i.e. NEFT/RTGS, Credit/Debit Card & Net Banking) only through e-procurement portal (<https://www.eproc2.bihar.gov.in>).

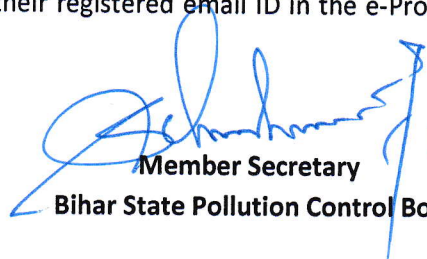
Note:-"The Tendering Authority doesn't take any responsibility for the delay/ Non Submission of Tender/Non Reconciliation of online Payment caused due to Non-availability of Internet Connection, Network Traffic/ Holidays or any other reason."

- The bidders shall submit their eligibility and qualification details, Certificates as mentioned in the relevant section in the online standard formats given in e-Procurement Portal (<https://www.eproc2.bihar.gov.in>) at the respective stage only.
- The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate /documents in the e-Procurement Portal (<https://www.eproc2.bihar.gov.in>).
- The bidder shall digitally sign on the supporting statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. All the required documents should be attached at the proper place as mentioned in the e-forms otherwise the tender of the bidder will be rejected.
- For support related to e-tendering process, bidders may contact at following address "e-Proc 2.0 Help Desk Address: M Junction Services Limited, RJ Complex, 2nd Floor, Canara Bank Campus, Khajpura, Ashiana Road, P.S -Shastri Nagar, Patna 800014, Bihar. Toll Free Number: **1800 572 6571**, Email Id: eproc2support@bihar.gov.in" or may visit "Vendor Info" at (<https://www.eproc2.bihar.gov.in>).
- **Corrigendum/Addendum**, if any, will be published only on the website <https://www.eproc2.bihar.gov.in> itself. No individual communication shall be done.

 10/8/23
Member Secretary
Bihar State Pollution Control Board

e-Procurement Standing Instruction

1. Bihar State Pollution Control Board (BSPCB), Patna invites tender from eligible and experienced bidders for "Comprehensive management including routine maintenance, Electrical, sanitation, security services, reception counter management, lift operation management and pantry services as per Terms of References (ToRs)/ bid document. Manual Bids shall not be accepted.
2. The bidder must have Digital Signature Certificate (DSC) and e-Tendering User-ID of the e-Procurement website (<https://www.eproc2.bihar.gov.in>) for submission of e-Bid.
3. The payment of Tender Processing Fee (TPF) needs to be paid through e-Payment mode only.
4. Form fee and EMD is to be paid through online mode only.
5. Bidders shall submit "**Earnest Money Deposit**" (EMD) of Rs. 150,000/- (Rs. One Lakh Fifty Thousand Only) through e-Payment mode (i.e. NEFT/RTGS, Credit/Debit Card & Net Banking) only through e- procurement portal (<https://www.eproc2.bihar.gov.in>).
The Tendering Authority doesn't take any responsibility for the delay/ Non Submission of Tender/Non Reconciliation of online Payment caused due to Non-availability of Internet Connection, Network Traffic/ Holidays or any other reason.
6. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria / technical bids and other certificate/documents in the e-Procurement Portal (<https://www.eproc2.bihar.gov.in>) only.
7. The bidder shall digitally sign the supporting documents / certificates, uploaded by him/ her, owning responsibility for their correctness/authenticity. All the required documents should be attached at the proper place as mentioned in the e-forms otherwise the tender of the bidder will be rejected.
8. The Financial Bid of the successful bidders shall be opened on a suitable date, which will be duly informed later on. The Technical Bid and Financial Bid needs to be filled, uploaded and submitted through e-Procurement Portal www.eproc2.bihar.gov.in on or before **11/09/2023 by 15:00 hrs.**
9. The authority reserves the right to reject or cancel the tender or any part thereof without assigning any reasons thereof.
10. Corrigendum/ Addendum, if any, will be published only on the website <https://www.eproc2.bihar.gov.in>.
11. Bidders are advised to keep updated their e-Procurement profile with correct / valid email ID as all important activity / events shall be emailed to their registered email ID in the e-Procurement Portal, only.


Member Secretary
Bihar State Pollution Control Board
10/8/23